City of DUNEDIN Community Development

DESIGN REVIEW APPROVAL PROCESS

Development Review Committee (DRC) Meeting
Contact: Katherine Lachcik at 727-298-3198 or Katherine.Lachcik@Dunedin.gov

Preliminary Architectural Review Committee (ARC) Meeting
[Recommended]
Contact: Frances Sharp at 727-298-3200 or Frances.Sharp@Dunedin.gov

Application for Design Review Approval Submittal
All requirements must be submitted.

Staff Review of Application for Completeness
Average time to complete is 5-7 business days from submittal.

Architectural Review Committee (ARC) Meeting
Contact: Frances Sharp at 727-298-3200 or Frances.Sharp@Dunedin.gov

Notify Applicant of Public Hearing Schedule
Local Planning Agency & City Commission

Letter of Notice for Mailing by Applicant
Staff prepares a Letter of Notice to abutting property owners and a list of property owners within 500 feet for mailing by the applicant at least 14 days prior to public hearings. Mailing instructions will be provided.

Applicant Submits Certificate of Mailing for Letter of Notice
Must be submitted at least 14 days prior to LPA hearing

Staff Posts Public Notice on Subject Property
Must be posted at least 14 days prior to LPA hearing and shall remain posted on the property until after all hearings are complete.

Staff Report Published on City Website
Usually published on the Friday prior to the scheduled Public Hearings.

Public Hearings
Local Planning Agency
City Commission First Hearing
City Commission Second Hearing

Revised 7/2/2025