

**CITY OF DUNEDIN**  
**PINELLAS COUNTY, FLORIDA**  
**ANNUAL GENERAL RIGHT-OF-WAY PERMIT**

***INSTRUCTIONS: This form, as well as all supporting documents, shall be submitted to eng-rowpermits@dunedinfl.net***

The CITY OF DUNEDIN, a political subdivision of the State of Florida, hereinafter called the City, hereby grants to

(Name of Utility) (Business Address) (City) (State) (Zip Code) (Contact No.) (Business Email Address)  
hereinafter called the Utility, an Annual General Permit to construct new customer service connections within 1,000 feet of existing facilities, perform routine repairs & maintenance activities and/or remove existing facilities. **This permit is limited to Utilities with existing facilities in City rights-of-way and must be submitted by November 1 to be in effect for the subsequent calendar year. Communications Service Providers are required to submit this information once every five years. During this period, it is the responsibility of the Communication Service Providers to notify the City within 90 days after a change in such information and to provide any required proof of insurance or self-insuring status adequate to defend and cover claims.**

1. The utility must at all times know and abide by Article X of Chapter 78 of the Dunedin City Code, as amended through Ordinance No. 2018-26, the July 27, 2018 policy directive of the City Manager, and all applicable federal and state laws which are applicable to the construction, operation and maintenance of utilities within the right of way.
2. The construction, operation and maintenance of such utility shall be in accordance with an approved Maintenance of Traffic (MOT) Plan, shall not interfere with the property and rights of any prior occupant, and shall not create obstructions or conditions, which are or may become dangerous to the traveling public.
3. All work must be done in keeping with standards of the City of Dunedin and shall be done under supervision of the City. All materials and equipment shall be subject to inspection by the City.
4. The Utility shall and does hereby agree to indemnify, pay the cost of defense, and save harmless the City from and against the payment of all claims, suits, actions, costs, attorneys' fees, expenses, damages, judgements, or decrees by reason of any person or persons or property being damaged or injured by the Utility, his employees, agents or subcontractors or in any way attributable to the performance, prosecution, construction, operation, or maintenance of the work herein permitted by Utility and resulting from the negligent acts or omissions of said Utility in connection with the work herein permitted pursuant to Chapter 337, Florida Statutes and applicable City Ordinances.
5. The Utility shall repair any damage or injury to public and private property by reason of the exercise of any of the privileges granted in this permit, and shall repair the same promptly restoring it to a condition at least equal to that which existed immediately prior to the infliction of such damage or injury. Utility to notify City and property owner within 24 hours of damage and maintain the restoration for 1 year. An 18-month Maintenance Guarantee may be required for repairs to public/private property.
6. No underground or overhead pavement crossings are authorized under this permit. All new services must be parallel to and adjacent to the rights-of-way line. New services must be within 1,000 feet of existing infrastructure.
7. In the event of widening, repair or reconstruction of said road, the Utility shall move or remove said utility installations at the request of, and at no cost to, the City.
8. This permit creates a permissive use only and the placing of facilities upon City property pursuant hereto shall not operate to create or to vest any property rights in said Utility and is granted in perpetuity subject to termination by the City upon the giving of 30-days notice in writing to the Utility.
9. In case of noncompliance with City's requirements, this permit is void and the facility will have to be brought into compliance or removed from the right-of-way at no cost to the City.
10. As a condition for Annual General Rights-of-Way Permit approval, the Utility shall provide a Certificate of Insurance for general

liability that adds and maintains the City as an additional insured on this policy (Section 78-550).

11. An annual **\$5,000 repair guarantee** is to be on file with the City prior to permit approval pursuant to Section 78-519 of the City of Dunedin Code of Ordinances, unless filed by a Communications Service Provider.
12. Pursuant to Dunedin City Code § 78-515(7), applicants must submit with this application a statement verifying the applicant's status as a utility authorized by Article X of Chapter 78 of the City Code and Florida law to install and maintain facilities, and to operate in the public's right-of-way. Additionally, if the applicant is a communications services provider, it shall also submit proof of valid Communications Registration indicating number and names of registrant's current certificate of authorization issued by the State of Florida, a statement of whether the registrant is a pass-through provider as defined in s. 337.401(6) (a) 1., and the registrant's federal employer identification number.
13. An Annual General Rights-of-Way Permit is limited to the following activities:
  - a. Communications services providers. New customer service within 1,000 feet of existing service:
    - (1) Installation of service drops from service location.
    - (2) Installation of a new buried distribution cable that does not cross or begin in the pavement.
    - (3) Extension of a buried distribution cable that does not cross or begin in the pavement.
    - (4) Extension of two-way four inch conduit system that does not cross or begin in the pavement.
    - (5) Adding a new terminal to existing cable.
    - (6) Pulling in new underground feeder cables in on existing permitted conduit or manhole and conduit system.
    - (7) Digging of a splice hole to splice a new cable or adding a terminal.
    - (8) Digging of a splice hole for cable acceptance testing for quality.
    - (9) Digging of a splice hole to change the count of a cable leg for new service.
    - (10) Extension of existing aerial distribution cable from existing poles providing other aerial utility service still exists and providing it does not cross the pavement.
  - b. Communications services providers. Maintenance of existing facilities:
    - (1) Replacement of existing service drops.
    - (2) Replacement/repair of existing terminals.
    - (3) Replacement/repair of existing aerial cable providing other aerial utility service still exists and providing it does not cross the pavement.
    - (4) Replacement/repair of existing underground feeder cable in an existing permitted manhole and conduit system.
    - (5) Pumping water out of a manhole to maintain underground cables in conduit system.
    - (6) Digging of splice holes to locate and repair air leaks in cables.
    - (7) Digging of a splice hole to change the count of a cable.
    - (8) Digging of a splice hole to add a side leg off feeder cable.
    - (9) Digging of a hole to repair broken conduits.
    - (10) Digging of a splice hole for cable acceptance testing for quality.
    - (11) Digging of a splice hole to repair wet or damaged cable.
    - (12) Digging of a hole to verify the location of buried facilities.
    - (13) Removal of facilities no longer needed for services.
    - (14) Adjust aerial facilities to meet National Electric Safety Code.
    - (15) Any facility relocations required for City improvements.
  - c. Natural gas providers:
    - (1) Extend (up to 1,000 ft.) and/or replace existing facilities parallel to the Rights-of-way provided it does not cross a City road.
    - (2) Install 5/8" and up to 1 1/4" service and connect to existing main.
    - (3) Maintain anodes, rectifiers, and telemetering stations.
    - (4) Repair existing facilities providing they do not cross pavement.
    - (5) Retire services and mains.
    - (6) Install and maintain valves, regulator stations, and insulators.
    - (7) Install test stations, gas markers and vents.
    - (8) Perform field inspections for conditions and locations of gas facilities.
    - (9) Perform miscellaneous minor maintenance related work.
    - (10) Install gas facilities in existing casing/pipe.

(11) Any facility relocations required for City improvements.

d. Cable service providers and electric utilities:

- (1) Routine maintenance of equipment, including, but not limited to, poles, overhead/underground transformers, streetlights and brackets, wire and cable (aerial or underground), pedestals, switches, arresters, risers, fuses and all associated hardware.
- (2) Installation of equipment in order to provide new customer service (up to 1,000 ft.), providing it does not cross pavement.
- (3) Extend (up to 1,000 ft.) and/or replace existing facilities parallel to the Rights-of-way, provided it does not cross pavement.
- (4) Replace, repair, or upgrade existing facilities, provided it does not cross pavement.
- (5) Retire services and mains.
- (6) Install monitoring devices as necessary.
- (7) Perform field inspections for conditions and locations of electric facilities.
- (8) Perform miscellaneous minor maintenance related work.
- (9) Install electric facilities in existing casing/pipe or conduit system.
- (10) Removal of facilities no longer needed for service.
- (11) Adjust aerial facilities to meet National Electric Safety Code.
- (12) Any Facility relocations required for City improvements.

14. The Utility shall provide weekly locations and schedules of proposed work or shall notify the City **two (2) hours** prior to any construction in the rights-of-way not otherwise provided on weekly maps and schedules. The Utility shall notify the City within **twenty-four (24) hours** of completion. Please contact the Engineering Division at 727-298-3178 or send email to engrowpermits@dunedinfl.net.

15. **Documentation Required with Weekly Submittals (due no later than Wednesday for the following week)**

- Drawings, sketches, site plans or other information detailing the proposed work.
- Maintenance of Traffic Plan (MOT).
- Bar chart construction schedule.
- Proposed greenery trimming/removal plan.

15. By the below signature, the Permittee hereby represents that **no change** to the City of Dunedin Annual General Right-of-Way Permit form has been made.

**THE UTILITY NOTIFICATION CENTER "SUNSHINE",  
(811) MUST BE NOTIFIED 48 HOURS  
IN ADVANCE OF CONSTRUCTION PURSUANT TO  
FLORIDA STATUTE 556.101-111**

\_\_\_\_\_  
Utility Agent

\_\_\_\_\_  
Signature

Contact phone Mobile: \_\_\_\_\_ Office: \_\_\_\_\_ Email: \_\_\_\_\_

**TO BE FILLED OUT BY THE CITY OF DUNEDIN ENGINEERING DIVISION**

Sod Required \_\_\_ Yes \_\_\_ No  
Co-location Required \_\_\_ Yes \_\_\_ No \_\_\_ N/A  
Repair Guarantee Provided \_\_\_ Yes \_\_\_ No  
Arborist Approval \_\_\_ Yes \_\_\_ No \_\_\_ N/A  
As-Builts Required \_\_\_ Yes \_\_\_ No \_\_\_ N/A  
Insurance Certificate Provided \_\_\_ Yes \_\_\_ No

**Notify Two Hours in Advance of Work:**

\_\_\_\_\_  
Engineering - 298-3178  
\_\_\_\_\_  
Pinellas County Sheriff - 582-6900  
\_\_\_\_\_  
Fire Department - 298-3102

Special conditions and instructions \_\_\_\_\_

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Recommended for approval: \_\_\_\_\_  
Engineering Division Date

Approved by \_\_\_\_\_  
Assistant Utilities Director/City Engineer Date

