

Intern Scope of Work

Job Title: Waste Reduction Internship

Company: City of Dunedin, Solid Waste and Recycling Division

Location: 1070 Virginia St, Dunedin, FL 34698

Start Date: March, 2026

End Date: August, 2026

Job Type: Part-time

of Hours: 20 hours/ week

Deadline to Apply: February 27th 2026.

Internship Description:

The City of Dunedin's Solid Waste and Recycling Division is looking for a Waste Reduction Intern to join our team for 2026. The internship requires 20 hours of on-site work per week Monday through Saturday 8:00 am – 5:00 pm. Must be available to work on Friday's from the hours of 8:00 am-3:00 pm.

This position is designed to give college students the opportunity to gain experience in the waste reduction field by providing tabling education and food waste collection monitoring at the Dunedin Farmer's Market. More education opportunities include: assisting in public outreach regarding curbside single-stream recycling education, assisting in general municipal sustainability and resilience planning, as well as experience with other waste reduction programming. The ideal candidate will have strong customer service experience, familiarity with Microsoft Excel, Word and PowerPoint. Public outreach, public speaking, and presentation experience is a plus. Candidate must have a valid Florida Driver's license.

Responsibilities:

- Responsible for the data collection and monitoring of compostable waste at the Dunedin Farmer's Market on Fridays. This will include staffing a table at the Market, providing education about composting and other City waste reduction programming, and monitoring compostable waste for contaminants.
- Responsible for accurate data collection and monitoring at the Dunedin Farmer's Market
- Assisting with education around our single-stream recycling program.
- Assist with ongoing projects such as battery collection, cooking oil collection, textile waste reduction, and more
- Participating in public education such as writing relevant blog posts, participating in presentations, interacting with residents at events, etc.

Requirements:

- Currently enrolled in an undergraduate or graduate degree program in Sustainability, Urban Planning, or a related field.
- Basic knowledge of Microsoft Excel.
- Experience with public speaking.
- Experience answering phone calls.
- Excellent communication skills.
- A desire to learn and take initiative with problem solving
- Creative thinker
- Florida driver's license

Benefits of This Internship

- Experience in the public sector and working for a municipality
- Experience in the Solid Waste industry
- Experience in the sustainability field
- Learn critical municipal infrastructure functions
- Acquisition of project management skills

Deliverable of This Internship:

- Monitoring of the compostable waste to limit contamination
- Providing strong education touchpoints on waste reduction with the community

How to Apply:

To apply for this internship, you can either create an account on [Handshake](#) and submit your application there or email your resume directly to Savannah Bunch and Laura Valletti at the City of Dunedin.

Contact information:

Savannah Bunch: Savannah.Bunch@Dunedin.gov

Laura Valletti: Laura.Valletti@Dunedin.gov