



NOTICE OF PUBLIC MEETING

CITY COMMISSION WORK SESSION

DUNEDIN CITY HALL, 737 LOUDEN AVENUE

JANUARY 09, 2024

9:00 AM

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. PRESENTATIONS

- 1.a.** [Public Art Recognition - City Hall Gallery Artist Lance Rodgers](#)
To recognize the City Hall Chamber Art Gallery
EXHIBIT: [A. Lance Rodgers Bio.pdf](#)

CITIZEN INPUT

2. CONSENT AGENDA

- 2.a.** [Approve the Minutes for the:](#)
A. [10/31/2023 Work Session](#)
B. [11/2/2023 Regular Meeting](#)
C. [11/14/2023 Work Session](#)
D. [11/16/2023 Regular Meeting](#)
Staff recommends to approve the minutes for the meetings identified above.
EXHIBIT: [A. 10-31-23 WS Minutes.pdf](#)
EXHIBIT: [B. 11-02-23 RM Minutes.pdf](#)
EXHIBIT: [C. 11-14-23 WS Minutes.pdf](#)
EXHIBIT: [D. 11-16-23 RM Minutes.pdf](#)
- 2.b.** [Board and Committee Appointments](#)
A. Causeway and Coastal Waterways Committee
- Appoint Ron Matuska to a partial alternate term ending 6/1/2026
B. Code Enforcement Board
- Appoint Matthew Wielinski to a partial alternate term ending 9/1/2026

C. Committee on Aging

- Move Jane Pendley from an alternate to a partial regular term ending 8/1/2024
- Move Linda Walburn from an alternate to a partial regular term ending 8/1/2024
- Appoint Debra Anderson to a partial regular term ending 8/1/2026
- Appoint John Oliva to a partial alternate term ending 8/1/2026

D. Committee on Environmental Quality & Sustainability

- Move Doug Knapp from an alternate to a regular term ending 12/1/2026
- Move Amy Dugan from an alternate to a regular term ending 12/1/2026

E. Historic Preservation Advisory Committee

- Reappoint Cherisse Ponraj to a regular term ending 2/1/2027
- Reappoint Deborah Kynes to a regular term ending 2/1/2027
- Reappoint Jonathan Skinner to regular term ending 2/1/2027

F. Public Relations Advisory Action Committee

- Reappoint Gina Kline to a regular term ending 2/1/2027
- Reappoint Eric Keaton to a regular term ending 2/1/2027

G. U.S. Military Veterans Advisory Committee

- Move Kevin Sinnett from an alternate to a partial regular term ending 11/1/2026
- Appoint William Short to a partial alternate term ending 11/1/2026

EXHIBIT: [A. Causeway Applicant Packet.pdf](#)

EXHIBIT: [B. DCEB Applicant Packet.pdf](#)

EXHIBIT: [C. COA Applicant Packet.pdf](#)

EXHIBIT: [D. CEQS Roster.pdf](#)

EXHIBIT: [E. HPAC Roster.pdf](#)

EXHIBIT: [F. PRAAC Roster.pdf](#)

EXHIBIT: [G. USMVAC Applicant Packet.pdf](#)

2.c. [Purchasing Manual Clarification](#)

Approve the Purchasing Manual clarifying language on Pages 16 and 23 to allow for piggybacking both Invitation to Bid and Request for Proposals.

EXHIBIT: [A. Purchasing Agent Memo](#)

EXHIBIT: [B. Purchasing Manual 2022 - Including "Tracked" Clarifying Language](#)

EXHIBIT: [C. Purchasing Manual 2022 - Updates Accepted.pdf](#)

2.d. [Approve a change order totaling \\$154,720.00 needed for Tyler ERP implementation days for both ERP Phase 5 for Utility Billing in the amount of \\$77,660.00 and Phase 6 for EAM Work Orders in the amount of \\$77,060.00. Funding is already included in the FY24 IT Services annual budget to cover the change order costs. There will be zero-dollar impact on the FY24 budget for this agenda item.](#)

There are two actions to be approved:

1. Staff recommends approval of a budget amendment to transfer available funds from the IT Services account 557-1507-513-053405-GG in the amount of \$56,500.00 into IT Services account 557-1507-513-056401-GG, Project 152003 to cover the costs of the implementation days required for completion of both ERP Phases 5 & 6 that are not already budgeted in G/L Project 152003.

2. Using that available \$56,500 in funding, staff recommends increasing the available funds in the original Tyler ERP purchase order #200293 for the Utility Billing ERP system in the amount of \$14,844.40 and the Tyler ERP purchase order #

200294 for the EAM Work Orders and Facilities Management system in the amount of \$41,645.89. Combined, the two purchase order's funding will increase a total of \$56,490.29 and the funding would be covered by the budget transfer requested in action Item #1 above.

EXHIBIT: [A. 23-743 Staffing Memo for FY24 ERP Phases 5 & 6 Days.pdf](#)

EXHIBIT: [B. 23-743 Tyler Quote-ERP Phase 5 UB Implementation Days.pdf](#)

EXHIBIT: [C. 23-743 Tyler Quote-ERP Phase 6 EAM Implementation Days.pdf](#)

EXHIBIT: [D. 23-743 BA BT Request Form - ERP Phases 5&6 Implementation Days.pdf](#)

2.e. [Consultant CCNA Agreement Service Authorization with Kimley-Horn for Phase 3 Historic Resources Survey Project](#)

Approve the proposed consultant CCNA agreement service authorization with Kimley-Horn for Phase III Historic Resources Survey Project.

EXHIBIT: [A. Consultant CCNA Agreement Service Authorization- Kimley-Horn Phase 3 for Historic Preservation Survey](#)

EXHIBIT: [B. 2023-05-16 EXHIBIT 1. AGREEMENT FOR CONSULTANT SERVICES KIMLEY HORN ASSOC \(02636565\).PDF](#)

EXHIBIT: [C. 2023-11-03 EXHIBIT 2. SUBGRANT TERMS AND CONDITIONS \(02636564-6\).pdf](#)

EXHIBIT: [D. Dunedin Historic Survey Phases Map_05.07.21_v2.pdf](#)

2.f. [Settlement Agreement - George Treubig v. City of Dunedin](#)

Staff recommends:

A. Commission approval of the mediated settlement amount of \$24,000; and

B. To authorize the City's Workers' Compensation Attorney Bruce Burk, Esq. to execute the Settlement Agreement and General Release with Mr. Treubig.

EXHIBIT: [A. Settlement Agreement-GTreubig.pdf](#)

EXHIBIT: [B. General Release -GTreubig.pdf](#)

2.g. [Settlement Agreement - Brian Reilly v. City of Dunedin](#)

Staff recommends:

A. Commission approval of the mediated settlement amount of \$70,000; and

B. To authorize the City Manager to execute the attached General Release Agreement with Mr. Reilly ("Plaintiff").

EXHIBIT: [A. 231206 Reilly mediation settlement agreement \(02648578\).pdf](#)

EXHIBIT: [B. Reilly General Release Agreement \(02654064\).pdf](#)

2.h. [Approval of the Service Agreement with NeoGov for an Online Learning Management System \(LMS\)](#)

Staff recommends Commission approval of the NeoGov LMS.

EXHIBIT: [A. NEOGOV Executive Summary-Learn Module.pdf](#)

EXHIBIT: [B. APPROVED 2023 NeoGov Order Form - City of Dunedin FL - Learn \(2 Year Incentive\)-Signed.pdf](#)

3. ACTION ITEMS

- 3.a.** [Marina Advisory Committee - Continuance Discussion](#)
Staff recommends the continuance of the Marina Advisory Committee for another three years.
EXHIBIT: [A. RES 20-01; RE-ESTABLISH MARINA ADVISORY COMM; REPEAL RES 92-8 & 93-29.pdf](#)
EXHIBIT: [B. 2022 MAC ANNUAL REPORT.pdf](#)
- 3.b.** [State of Florida Department Transportation Locally Funded Agreement and Three-Party Escrow Agreement for Construction of Skinner Blvd. Complete Streets Urban Corridor Project.](#)
Staff recommends to table this item.
- 3.c.** [Duke Energy Underground Conversion Agreement: Skinner Blvd. Complete Streets Urban Corridor Improvement Project](#)
Staff recommends to table this item.
- 3.d.** [Duke Energy Skinner Blvd Complete Streets Lighting Agreement](#)
Staff recommends to table this item.
- 3.e.** [*STARRED ITEM: Resolution 24-03, a resolution of Support for the existing Pinellas County rainy season fertilizer ban ordinance.](#)
Approve Resolution 24-03 supporting the Pinellas County rainy season fertilizer ban for protection of Dunedin and neighboring communities waterways and the aquatic plants and animals that thrive in clean and healthy environments.
EXHIBIT: [A. Resolution 24-03 in Support of Pinellas County Rainy Season Fertilizer Ban.pdf](#)
- 3.f.** [STARRED ITEM: Memorandum of Understanding \(MOU\) Between the City and International Association of Firefighters AFL-CIO Dunedin Firefighters Association Local 2327](#)
Staff recommends Commission ratification of MOU, authorizing the City Manager to execute the MOU.
EXHIBIT: [A. MOU Dunedin FF Shift Change 2-20-2024 Final.pdf](#)
EXHIBIT: [B. MOU Ratification Results.pdf](#)
- 3.g.** [The proposed agenda for January 23, 2024 Work Session](#)
Staff recommends approving the proposed agenda for the January 23, 2024 Work Session.
EXHIBIT: [A. January 23, 2024 Proposed WS Agenda.pdf](#)

4. WORKSHOP ITEMS

5. INFORMATIONAL ITEMS

5.a. [Commission Discussion](#)

The Commission share topics of concerns or future issues they wish to address.

5.b. [City Clerk's Update](#)

City Clerk's Update

5.c. [City Manager's Update](#)

City Manager's Update

EXHIBIT: [A. CM Update December 2023](#)

EXHIBIT: [B. Dunedin Analysis PCSO November 2023.pdf](#)

EXHIBIT: [SUPPLEMENT: C. Legislative Agenda One-Pager 2024.pdf](#)

5.d. [City Attorney's Update](#)

City Attorney's Update

5.e. [Commission Comments](#)

The Commission shares events attended, announcements, liaison updates, etc.

ADJOURN MEETING

6. DUNEDIN PUBLIC PARTICIPATION & DECORUM RULES

Note: Please put cell phones and pagers on silent or vibrate during the meeting. This meeting is televised; therefore, you may appear on TV at any time.

Public Appearance: CITIZEN INPUT is for comments from members of the audience regarding items not listed on the agenda for this meeting (please give name and address and limit all comments to a maximum of three minutes).

AS FOR ITEMS ON THE AGENDA individual speakers are limited to a maximum of three minutes. A Representative of a group consisting of 5 individuals who are present during the meeting may speak on behalf of the group for up to 10 minutes at the Chair's discretion. To do so, the individuals must have waived their time to the representative by providing their name and address on the back of the comment card.

Appeals: Per Florida Statute 286.0105 - If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Disability Provisions: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires

accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3043.

COPIES OF THIS AND ALL COMMISSION AGENDAS ARE AVAILABLE TO THE PUBLIC AT THE OFFICE OF THE CITY CLERK, 737 LOUDEN AVENUE, ON THE MONDAY PRIOR TO THE MEETING DATE. COPIES ARE ALSO AVAILABLE ON THE CITY'S WEBSITE AT WWW.DUNEDINGOV.COM.